



Communities of Practice (CoPs) Leader Guidelines

Communities of Practice, also known as CoPs focus on sharing best practices and creating new knowledge to collectively advance professional practice.

What is the Time Commitment to be a CoP Leader?

Approximately one hour per month for a one year term

What Are the Roles and Responsibilities of a CoP Leader?

- Send welcome emails to your CoP each September and January
- Email CoP at least once per month
- Facilitate at least 2 meetings per academic year (virtual or in-person)
- Serve as a facilitator for conversations via email, virtually and/or in-person

What tools are available to me as a CoP Leader?

- Support from the NERCOMP staff
- Updated member lists at the start of semester
- Assistance with planning and scheduling virtual meetings via GotoMeeting
- NERCOMP website document resources area specifically for CoP leaders
- Assistance with creating social media pages for your CoP
- Funding may be available for in-person meetings
- The CoP Leader's toolkit :
https://docs.google.com/a/board.nercomp.org/document/d/1IOw1KZ4nCfh6CgftILvQC121gPc_dTma3LcNaQkcUDQ/edit?usp=sharing

Still Have Questions? Ideas? Suggestions?

Feel free to reach out to the NERCOMP staff at nercomp@nercomp.org

Visit our Communities of Practice webpage at:

<https://nercomp.org/events/communities-of-practice/>