

**NERCOMP CLASS**

**(Collaborate, Accelerate, Listen, Share & Support)**

**Submission Form**

\*Please use this form to submit the information required for posting and advertising your workshop to Amy Schack, [aschack@nercomp.org](mailto:aschack@nercomp.org) by the due dates specified\*

**CLASS Title**:

NERCOMP Change Management CLASS

**Abstract/Summary of the NERCOMP CLASS (please limit to 150 words) including intended audiences:**

**Learning Outcomes for the CLASS (what will attendees come away from your CLASS with). How will you know they’ve achieved these?**

**Consider how your presentations reflect or address diversity, equity, and inclusion (including subject matter, individuals of all identities, and demographic characteristics). What assistance do you need to address any concerns?**

**Agenda for each session: include a short description of each segment along with any additional speaker names, short bios, headshots, learning outcomes, and assignments/artifacts due for each):**

**Audience Engagement Strategies (ie: Group work, Pair/Share, Brainstorming, etc):**

**What artifacts will be required that teams turn in? Will one person be responsible for assignment submission or each individual?**

**One of the defining elements of a NERCOMP CLASS (Collaborate, Listen, Accelerate, Share & Support) is teamwork. Attendees will work to solve an issue on their campus or plan for a project. What do you have in mind for a final project?**

**\*\*Please note that we plan to award a badge for NERCOMP CLASSES (you will be required to grade/approve assignments in order for us to move forward with this.**

**How do you plan to create teams?**

**Will you require that attendees break into teams during live sessions or should they plan to meet outside of the live sessions?**

**Speaker info needed**:

Speaker name, title, institution, bios, email addresses, and headshots if available

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Do any of these speakers need Canvas teacher access?